

## **MINUTES OF COUNCIL PROCEEDINGS**

At a Meeting of the Council for the Borough of Slough held at the Town Hall, Slough on Thursday, 19th May, 2011 at 7.30 pm

**Present:-** The Worshipful the Mayor (Councillor Grewal), in the chair; Councillors Abe, Anderson, Bains, Buchanan, Carter, S Chaudhry, Chohan, Coad, Dale-Gough, Dar, Davis, A S Dhaliwal, S K Dhaliwal, Dodds, Long, M S Mann, Matloob, Minhas, Munawar, O'Connor, Pantelic, Parmar, Plenty, Plimmer, Qureshi, Rasib, Sharif, Small, Smith, Sohal, Stokes, Strutton, Swindlehurst, Walsh, A S Wright and S P Wright.

**Apologies for Absence:-** Councillors Basharat, P Choudhry, Haines, and P K Mann

### **PRAYERS**

At the request of the Mayor, the Reverend Sue Smith said prayers on behalf of the Mayor's Chaplain.

#### **1. Election of Mayor**

The Mayor called for nominations to the office of Mayor of the Borough of Slough for the ensuing municipal year. Councillor Bains proposed and Councillor Matloob seconded the nomination of Councillor S K Dhaliwal.

There being no further nominations the Chief Executive declared Councillor S K Dhaliwal to be elected Mayor of the Borough of Slough for 2011/12 municipal year. Councillor S K Dhaliwal, having made and signed the requisite declaration of acceptance of office, was thereupon installed in the Chair.

(The Worshipful the Mayor, Councillor S K Dhaliwal, in the Chair)

#### **2. Appointment of Deputy Mayor**

The Mayor called for nominations for the office of Deputy Mayor of the Borough of Slough for the ensuing municipal year. Councillor Pantelic proposed and Councillor Parmar seconded the nomination of Councillor Small.

There being no further nominations, the Mayor declared Councillor Small to be elected Deputy Mayor of the Borough of Slough for the 2011/12 municipal year. Councillor Small made and signed the requisite declaration of acceptance of Office of Deputy Mayor.

**3. Mayor's Communications**

The Mayor welcomed Councillors Carter, Dar, Minhas, Munawar, Plenty, Sharif, Smith and Strutton to the Council and wished them well as they commenced their service to the community.

The Mayor advised that the Reverend Lynda Hillier would, at her request, continue to serve as the Mayor's Chaplain for the 2011/12 municipal year.

The Mayor advised that the Civic Service would be held at Kingsway United Reformed Church in September and further detail would be distributed in due course. The Annual Mayor's Reception would be held on the following evening, 20<sup>th</sup> May, 2011 at the Centre.

Reverend Paul Lipscomb

The Mayor paid tribute to the Reverend Paul Lipscomb, the outgoing Chair of the Standards Committee who had been associated with the Council for over twelve years and had conducted meetings of the Standards Committee with firmness and fairness at all times.

On the occasions that the Reverend Lipscomb had attended Council meetings he had brought a sense of calm to the proceedings. He had also acted as Chaplain to previous Mayors, worked with Officers and Group Leaders to develop the ethical framework, and established a close working relationship with the Council's Monitoring Officer and staff in Democratic Services. His general manner and attention to detail would be greatly missed.

The Mayor also thanked the Reverend Lipscomb's wife Pauline who had supported him at many Council functions and events. The Mayor wished the Reverend Lipscomb and his family very best wishes for the future.

**4. Declarations of Interest**

None were received.

**5. Minutes of the Meeting - 19th April, 2011**

The minutes of the last meeting of the Council held on 19<sup>th</sup> April, 2011 were approved as a correct record and signed by the Mayor.

**6. Review of the Council's Constitution**

It was moved by Councillor Anderson,  
Seconded by Councillor Swindlehurst,

- (a) That the proposed changes to the Council's current Constitution be endorsed.
- (b) That the revision to the Cabinet Portfolios (as tabled) be endorsed.

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- (c) That the Cabinet be requested to consider and endorse the Officer Scheme of Delegation insofar as it relates to executive functions.
- (d) That the Deputy Borough Secretary be authorised to make all necessary administrative alterations to the Constitution as required.

It was moved as an amendment by Councillor Stokes, Seconded by Councillor Plimmer,

“That the consideration of the item be deferred to the next meeting to allow council more time to consider the relevant amendments to the Constitution.”

The amendment was put and lost by 11 votes to 24 votes with 1 abstention.

The recommendations were put and carried by 24 votes to 0 votes with 1 abstention.

### **Resolved-**

- (a) That the proposed changes to the Council's current Constitution be endorsed as set out in the report.
- (b) That the revision to the Cabinet Portfolios (as tabled) be endorsed.
- (c) That the Cabinet be requested to consider and endorse the Officer Scheme of Delegation insofar as it relates to executive functions.
- (d) That the Deputy Borough Secretary be authorised to make all necessary administrative alterations to the Constitution as required.

## **7. Appointment of Committees, Quasi Judicial, Other Bodies and Allocation of Political Group Officer Support to Political Groups**

The Mayor advised that nominations had been tabled on lilac paper. The Chief Executive advised that since the circulation of the agenda papers, the following nomination had been received.

### Planning Committee- Councillor Strutton

It was moved by Councillor Anderson,  
Seconded by Councillor Swindlehurst,

“That this Council resolves

- (a) That Committees be appointed and seats thereon allocated to political groups in accordance with the rules of proportionality, as set out in **Appendix 1 of the report**.
- (b) That appointments be made to Committees in accordance with the nominations received from political groups.

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- (c) That Councillor Anderson be appointed as Leader of the Council to May 2012.
- (d) That the report of the Leader on appointment of the Deputy Leader and Commissioners (the Cabinet) and their portfolios be received.
- (e) That the Chairs and Vice-Chairs of Committees be appointed as submitted.
- (f) That 1 FTE Political Group Officer be allocated to the controlling group and 1 FTE be allocated to the remaining groups (collectively). (3 days of political support to the main Opposition Group and 2 days of support to the second largest Opposition Group).
- (g) That appointments be made to quasi-judicial and other bodies as set out in **Appendix 2**, in accordance with the requirements of proportionality (where applicable) and group nominations.
- (h) That the timetable of ordinary meetings of the Council for the 2011/12 municipal year as set out in Paragraph 5.6 be approved”.

It was moved as an amendment by Councillor Buchanan,  
Seconded by Councillor Stokes,

“That the commencement time for future council meetings be moved to 6.30 pm”.

Councillor Anderson proposed that this matter should be discussed at the Member Constitution Working Party. The mover and seconder accepted this proposal and withdrew the amendment.

### **Resolved-**

- (a) That Committees be appointed and seats thereon allocated to political groups in accordance with the rules of proportionality, as set out in Appendix 1 to the report (tabled).
- (b) That appointments be made to Committees in accordance with the nominations received from political groups.
- (c) That Councillor Anderson be appointed as Leader of the Council to May 2012.
- (d) That the report of the Leader on appointment of the Deputy Leader and Commissioners (the Cabinet) and their portfolios be received.
- (e) That the Chairs and Vice-Chairs of Committees be appointed as set out in Appendix 1 to the report (tabled).
- (f) That 1 FTE Political Group Officer be allocated to the controlling group and 1 FTE be allocated to the remaining groups (collectively). (3 days of political support to the main Opposition Group and 2 days of support to the second largest Opposition Group).

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- (g) That appointments be made to quasi-judicial and other bodies as set out in Appendix 2, in accordance with the requirements of proportionality (where applicable) and group nominations.
- (h) That the timetable of ordinary meetings of the Council for the 2011/12 municipal year as set out in Paragraph 5.6 be approved.

### **8. Appointments to Outside Bodies**

The Mayor advised that nominations had been tabled on green paper.

A number of amendments to nominations were received as follows:-

- Councillor Dale-Gough proposed that Councillor Coad be nominated to the Royal Berkshire Fire Authority. (The nomination proposing Councillor Stokes was deleted as this was made in error)
- Councillor Dale-Gough proposed that Councillor Smith be nominated to the Colne Valley Partnership.
- Councillor Dale-Gough proposed that Councillors Abe, Long and Smith be nominated to the Local Authorities' Aircraft Noise Council.
- Councillor Dale-Gough proposed that Councillor Coad be nominated to the Stoke Park Trust Management Committee. (The nomination for Councillor Stokes was deleted as this was shown in error).

It was moved by Councillor Anderson,  
Seconded by Councillor Swindlehurst,

“That appointments be made to Outside Bodies for 2011/12 municipal year as now submitted.”

The Mayor then put all of the uncontested nominations to the vote and these were approved by the Council.

Each of the contested nominations were then put to the vote and the numbers voting for each of the nominees were set out below:-

Parking and Traffic Regulation Outside London Joint Committee – Councillors Strutton (12), Swindlehurst (24). Councillor Swindlehurst appointed.

Safer Slough Partnership – Councillors Dodds (23) and Strutton (12). Councillor Dodds appointed.

Slough Local Access Forum – Councillors Chohan (23), Parmar (23) and Strutton (12). Councillors Chohan and Parmar appointed.

**Resolved** - That appointments to Outside Bodies for the 2011/12 municipal year be as set out in Annex A attached.

### **9. Appointment of Monitoring Officer**

It was moved by Councillor Anderson,  
Seconded by Councillor Swindlehurst,

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- (a) That the Monitoring Officer role be undertaken by the Assistant Director Professional Services, supported by the Head of Legal Services and the Deputy Borough Secretary as deputies.
- (b) That minor changes to the constitution be made to reflect the new arrangements.
- (c) That the supporting arrangements and suggested improvements to the Monitoring Officer functions be noted.

**Resolved-**

- (a) That the Monitoring Officer role be undertaken by the Assistant Director Professional Services, supported by the Head of Legal Services and the Deputy Borough Secretary as deputies.
- (b) That minor changes to the constitution be made to reflect the new arrangements.
- (c) That the supporting arrangements and suggested improvements to the Monitoring Officer functions be noted.

Chair

(Note: The Meeting opened at 7.30 pm and closed at 8.45 pm)

**MUNICIPAL YEAR 2011/12  
APPOINTMENTS TO OUTSIDE BODIES (LEVEL 1)**

<b>OUTSIDE BODY</b>	<b>APPOINTMENTS/ NOMINATIONS REQUIRED</b>	<b>MEMBER(S) APPOINTED</b>
2M Group	1 Member	Stokes
Berkshire Healthcare NHS Foundation Trust	1 Member (preferably Commissioner for Health and Wellbeing)	Walsh
Berkshire Pension Fund Advisory Panel	1 Member (Chair of Employment & Appeals Committee)	Bains
East Berkshire Adoption Panel	1 Member	<i>No nominations received</i>
Heatherwood and Wexham Park Hospitals NHS Foundation Trust	1 Member (preferably Commissioner for Health and Wellbeing) [Councillor Small appointed until November 2010]	Walsh
Heathrow Airport Consultative Committee	1 and 1 Deputy (Member or Officer)	Bains & Walsh (Deputy)
James Elliman Trust	3 Members to serve until 2015	Parmar & Dodds
Older Persons' Champion	1 Member	Small
Parking & Traffic Regulation Outside London Joint Committee (PATROLJC)	1 Member	Swindlehurst
River Thames Alliance	1 (Commissioner for Public Protection or Environment Champion) & (Director of Green & Built Environment)	Haines
Royal Berkshire Fire Authority	4 Members including Commissioners for Public Protection & Young People's Services and Community Safety (proportional - 3:1) (The Fire Authority has requested that appointments be made for more than 1 year)	Coad, Dar, Rasib & Plenty
Safer Slough Partnership	1 Member	Dodds
Secure Accommodation Panel	1 Member	<i>No nomination received</i>

<b>OUTSIDE BODY</b>	<b>APPOINTMENTS/ NOMINATIONS REQUIRED</b>	<b>MEMBER(S) APPOINTED</b>
Slough Sport and Physical Activity Forum	1 Member (preferably Commissioner responsible for sport)	Parmar
Slough Children's Trust Board	1 Member (Commissioner for Children's Services)	Pantelic
Slough Focus Partnership Board	1 Member (Leader or nominee)	Anderson
Slough Home Improvement Agency Steering Committee	1 Member plus deputy	Small (Deputy – Swindlehurst)
Slough Local Access Forum	2 Members	Chohan & Parmar
Slough Local Safeguarding Children Board	1 Member (Commissioner for Children's Services)	Pantelic
Slough Safeguarding Adults Partnership Board	2 Members (including the Commissioner for Health & Wellbeing)	Walsh & Small
South East Employers	2 Members & 2 Deputies (Chair of Employment & Appeals Committee plus a Commissioner) (NB. Should not be employee of another local authority or official of any of the local government unions)	Bains & Matloob
South East Employers' Members' Scrutiny Network	1 Member (Chair of Overview & Scrutiny)	M S Mann
St Mary's School Charity	2 Members	Plenty & Small
Strategic Aviation Special Interest Group (SASIG)	1 Member (plus deputy)	Haines
Sustainability Champion	1 Member	Parmar
Thames Valley Athletics Centre Management Committee	1 (Commissioner for Leisure & Culture) +1 Deputy	Parmar (Deputy –Bains )



<b>OUTSIDE BODY</b>	<b>APPOINTMENTS/ NOMINATIONS REQUIRED</b>	<b>MEMBER(S) APPOINTED</b>
Thames Valley Athletics Centre Trust	1 (Commissioner for Leisure & Culture) +1 Deputy	Parmar (Deputy – Bains)
Thames Valley Athletics Centre LA Joint Committee	2 + 2 Deputies	Parmar & Bains (Deputies- S Chaudhry & S K Dhaliwal)
Thames Valley Police Authority	1 Member (Labour nomination requested)	Bains
Thames Valley Police Authority Joint Committee	1 Member	Bains
Thames Valley Waste Forum	2 Members (including Commissioner for Public Protection)	S Chaudhry & Parmar

**MUNICIPAL YEAR 2011/12**  
**APPOINTMENTS TO OUTSIDE BODIES (LEVEL 2)**

<b>OUTSIDE BODY</b>	<b>APPOINTMENTS/ NOMINATIONS REQUIRED</b>	<b>MEMBER(S) APPOINTED</b>
Age Concern Slough	2 (Commissioner for Social Services or nominee and Older Persons' Champion)	Carter & Small
Berkshire Community Foundation	1 (Member or Officer)	Dodds
Britwell Youth & Community Project	2 (Member or Officer/Other)	Carter & P K Mann
Chalvey Community Association	1 (Member or Officer)	Sharif
Cippenham Youth Club	1 (Member or Officer)	Dodds
Citizens' Advice Slough	1 Member observer (nominee subject to approval of organisation)	AS Dhaliwal
Colnbrook with Poyle Parish Council – District Council Observer	1 Observer (Member or Officer)	Small
Colne Valley Partnership (Advisory only as no longer funded)	2 Members	Minhas & Smith
Crossroads – Caring for Carers	1 Member	Stratton
Groundwork Thames Valley	1 (Member or Officer)	Dodds
Local Authorities' Aircraft Noise Council	3 (Member or Officer)	Abe, Long & Smith
Middle Thames Relate	1 (Member or Officer)	O'Connor
Slough Area Fund Development Group of Berkshire Community Foundation	1 Member	Dodds
Slough Community Leisure Limited	2 Members (including Commissioner for Leisure & Culture)	Swindlehurst Parmar

<b>OUTSIDE BODY</b>	<b>APPOINTMENTS/ NOMINATIONS REQUIRED</b>	<b>MEMBER(S) APPOINTED</b>
Slough Council for Voluntary Service	1 Member + 1 Deputy + Chief Executive or Nominee	A S Dhaliwal (Deputy – S K Dhaliwal)
Slough Equalities Commission	2 (Members or Officers)	Munawar & Sohal
Slough Museum Board of Trustees	1 (Commissioner for Community and Culture or equivalent who is ex-officio member of the Trust) + Deputy	S Chaudhry (Deputy –Davis )
Stoke Park Trust Management Committee	1 (Member or Officer)	Coad